EXHIBIT ""

Key Activities/PIE

(PIE to be attached upon scheduled completion date of October 31, 2005)

Early Childhood Cluster Initiative (ECCI), 2005-06
Key Activities/Scope of Work

Item	Description	Timeline
P.I.E.	Develop ECCI P.I.E. (Planning, Implementation, and Evaluation). *The completed P.I.E. will be incorporated by reference into all contract documents.* **Tasks:** Attend meetings with CSC and other partners to determine the goals, outcomes, activities, and all components of the P.I.E for the ECCI project P.I.E. will specify goals, outcomes, activities, roles, responsibilities, data reporting, resources, etc. associated with the ECCI	Begin June 05 Scheduled completion of P.I.E. Oct. 31, 2005, subject to review upon request of CSC
Data Submission	Collect data according to formats specified in the P.I.E. to meet reporting requirements of funders **Tasks:** Complete and submit initial progress report according to specified format Upon completion of P.I.E., submit quarterly data reports according to formats specified	Initial – Oct. 2005 Quarterly Jan. 15, 2006 April 15, 2006 July 15, 2006 Oct. 15, 2006
20 ECCI Classrooms	10 public school sites that house a Beacon Center 20 ECCI classrooms serving up to 18 children each Total children to be served = 360 **Tasks:** • Designate sites • Communicate information to principals • Recruit children for ECCI program • Refer to Early Learning Coalition for VPK eligibility determination • Enroll children for ECCI program at the school sites	Begin July 2005 Services begin in 20 classrooms Aug. 10, 2005 Child enrollment at 85% by Nov. 15, 2005 (306)
Staff-child ratio of 1:6	1 Certified Teacher and 2 Early Learning Associates (ELA) per classroom; 2 "floaters" Total = 20 Certified Teachers, 42 Early Learning Associates **Tasks:** Recruit and hire required number of qualified staff Make school/classroom assignments Specify 25 extra duty days in summer 2006—pending Beacon calendar	Begin June 6, 2005
Qualified classroom staff	Teachers – certified (or eligible for certification) in Early Childhood Early Learning Associates – CDA required/or AA/AS or higher **Tasks:** Teacher training required = 4 weeks High/Scope and ongoing in-service ELA training required:	H/S training Oct. 24-28, 2005 Dec. 5-9, 2005 Jan. 23-27, 2006 Feb. 27 – Mar. 3, 2006

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	Introduction to High/Scope within 1st year AA/AS degree within 5 years	Complete June 2006
Resource Teachers	5 Resource Teachers: 1 Resource Teacher for 5 classrooms 1 "rover" Resource Teacher Qualifications – Bachelor's Degree and certification in Early Childhood **Tasks:** Assign required number of qualified Resource Teachers (recruited from within School District) Make school/classroom assignments Resource Teachers attend Advanced High/Scope training Work with classroom teachers to ensure full implementation of High/Scope based on training Visit each classroom one day per week and provide curriculum technical assistance and support for teachers and ELAs Ensure that classroom teachers use High/Scope conflict resolution problem solving strategies as classroom management system "Rover" Resource Teacher to focus on Early Childhood Environmental Rating Scale (ECERS) for 20 classrooms	Project Implementation Aug. 10, 2005 4 weeks of Advanced H/S training Complete June 1, 2006
Full-time, year-round ECCI programming	Hours of operation 7:30 a.m. – 5:30 p.m. to coincide with co-located Beacon Center Programs *(Sites in Glades 7:00 a.m. – 5:00 p.m.)* Program operated full-time, year-round, 5 days per week, to include 5 weeks in summer **Tasks:** Coordinate calendar with Beacon calendar so ECCI program operates during holidays and school break periods according to the Beacon calendars Coordinate ECCI staff coverage hours and early morning and late afternoon hours to ensure compliance with licensing requirements and to ensure adequate supervision of children at all times	Begin Aug. 10, 2005
Home Visiting	Establish a plan for the home visiting component to closely replicate the Perry Preschool High/Scope program within our local model ECCI program **Tasks:** Resolve issues surrounding School District teacher contracts and job duties Determine and clarify the purpose and frequency of the home visits Establish policies and procedures to implement the home visiting component by date indicated in the plan. **Can be covered in written programmatic guidelines (#9 below).	Begin January 31, 2006 Complete plan April 15, 2006 Implement home visiting component Aug. 2006
Written Programmatic Guidelines	Written policies and procedures to cover all aspects of the program. **Tasks:** Write procedures to include, but not limited to the following: recruitment	Begin August 2005 Complete April 1,

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	enrollment curriculum hours of operation job descriptions staff roles and responsibilities organizational chart (showing ECCI program and Dept. of Pre-K in relation to school district) child screening and assessment program assessment improvement plans quality assurance inclusion and IEP planning handling behavioral issues collaborative teacher planning parent "agreement" parent involvement linkages to Beacon and other community resources volunteers becoming a demonstration site for best practices classrooms becoming High/Scope-certified	2006

ECERS	ECERS scores of 5 or above
	Tasks:
	    develop classroom activity records (CARS) based on current ECERS scores
	    "Rover" Resource Teacher to focus technical assistance and support on Early Childhood Environmental Rating Scale (ECERS) for 20 classrooms
		Begin August 10, 2005
		
		Complete May 2006

PQA	PQA scores of 4.0 or above
	Tasks:
	    Conduct PQA to obtain baseline scores (High/Scope Foundation)
	    Resource Teacher to focus technical assistance and High/Scope training to support the PQA
	    Training on use of PQA for Chapin Hall evaluators (PBCC and/or High/Scope Foundation)
	    Ensure Resource Teachers receive training on PQA tool
	    Develop a plan for documenting technical assistance and progress towards improvement goals on PQA (Resource Teacher)
		Baseline PQA scores end of Sept. 2005
		
		PQA Chapin Hall Training April 2006
		
		Complete PQA assessments May 2006

Observe children's progress and plan accordingly	Use Child Observation Record (COR) to observe children's progress
	Data on child assessment scores to begin in Year 2 of ECCI program
	Tasks:
	    Teachers will be trained on use of COR child assessment tool
	    Implement appropriate individualized and classroom interventions
		Training included in H/S training (See #5 above)
		
		Begin implementation of COR as child

Item	Description	Timeline
		observation on Nov. 1, 2005 Complete June 2006
Early Identification of delays/ disabilities	Screen children using documented teacher observations, ASQ, and ESI-K **Tasks:** • Screen and refer children to appropriate service providers • Train teachers on use of designated screening instrument(s) • Develop policy and procedure for screening children for developmental delay or disability. **Can be covered in written programmatic guidelines (#9 above)	Begin Sept. 2005 Complete October 1, 2006
Identify child/family needs	Each child/family's need for social services will be identified for referral to Comprehensive Services Program **Tasks:** • Develop policy and procedure for identification of child/family needs for linkage with Comprehensive Services Program. **Can be covered in written programmatic guidelines (#9 above). • Develop policy and procedure for identification of family needs and linkage with Beacon Center services and activities. **Can be covered in written programmatic guidelines (#9 above).	Begin Aug. 2005 Complete Oct. 1, 2006
Parent Involvement	Develop methods for greater parent involvement in children's learning experiences **Tasks:** • Coordinate parent involvement efforts with volunteer component of ECCI program (#17 below) • Develop policy and procedure that addresses parent involvement expectations and the range of parent involvement options. **Can be covered in written programmatic guidelines (#9 above)	Begin Aug. 2005 Complete Feb. 2006
Community child care site	Integrate at least one community-based child care site into the ECCI program model **Tasks:** • Develop selection criteria for ECCI Management Team (see #21) to use in deciding on the community child care site(s) • Develop information fact sheet and guidelines for community child care site participation in the ECCI program • Recruit and screen QRS community child care sites • Start ECCI program services at community-based child care site	Begin October 2005 Complete January 2006

Volunteer Component	Develop comprehensive volunteer component of the ECCI program
	Tasks:
	  Develop a volunteer component model to be adopted by the ECCI program
	  Define support and roles needed to recruit, train, and support parents as volunteers
		Written volunteer model plan January 2006

Item	Description	Timeline
	Coordinate with United Way to recruit, train, and support parents as volunteers	
High/Scope Certification	Develop plan to begin the High/Scope Certification process at the beginning of the second year project implementation	Plan developed August 2006
Fiscal Requirements	Maintain compliance with program funders' fiscal, budget, and reporting requirements **Tasks:** Approved program total budget Reference CSC Fiscal Guidelines document (Exhibit C in CSC – United Way Memorandum of Understanding) • Initiate budget amendments as needed on a timely basis • Reconcile program costs with reimbursement amounts at six months and contract close out • Develop and follow invoice-payment schedules	Begin October 2005 Reconciliations every 6 months (April 2006, Oct. 2006)
Project Evaluation Plan	Provide information needed for outside evaluator, Chapin Hall, to develop the program design and longitudinal evaluation plan **Tasks:** Participate in regularly scheduled meetings with Chapin Hall evaluators and funders Provide access to programmatic data for use in evaluation	Begin Oct. 2005
ECCI Management Team Meetings	Establish ECCI Program Management Team **Tasks:** Convene individuals who have implementation and management responsibilities for the ECCI Program Establish regular schedule of meetings Provide quarterly program and fiscal data and progress reports Prepare agenda, action items, summary notes, etc.	Begin Aug. 2005
ECCI Principals Meeting	Establish ECCI school principals group **Tasks:** Convene principals from ECCI school sites Include community-based child care site director(s) in future meetings Establish regular schedule of meetings (once every 9 weeks) Prepare agenda, action items, summary notes, etc.	Begin Oct. 2005
Steering Committee	Participate and report to Steering Committee to be established (Structure to be determined)	TBA